

ADMISSION TO PRIMARY SCHOOLS IN HARTLEPOOL – SEPTEMBER 2021

IMPORTANT INFORMATION

All parents are required to apply for a place for their child in a primary school in Hartlepool. Applications can be made on-line via our website: www.hartlepool.gov.uk/schooladmissions.

Alternatively, you can complete a paper application form. The paper application forms will be available at all primary schools or you can contact the School Admissions Team (contact details below) to request one.

To enquire about delaying your child's entry into primary school until the following academic year (relevant only for summer born children, born between 1 April and 31 August) please contact the School Admissions Team (contact details below).

Hartlepool Local Authority operates a single-term entry for children starting primary school. If you have a child(ren) born between **1st September 2016 and 31st August 2017** they will be due to start Primary School in **September 2021**. You will therefore need to apply for a place in a primary school. The timetable is as follows:

- Early November 2020:** Online application system opens and application forms available.
- 15th January 2021:** Closing date for on-line applications and return of application forms.
- 16th April 2021:** National Offer Day. If you applied online your child's allocation will be available to view on our website. Allocation letters will be posted second class to parents/guardians who didn't apply online.
- June/July 2021:** Appeals heard.

If the above applies to you, and you have not received a primary application letter by 29th November 2020, please contact the School Admissions Team (contact details below) to obtain one.

If you need help understanding the primary school admissions process, the School Admissions Team will be happy to answer any of your questions (contact details below).

Applications must be returned by **15th January 2021** to:
School Admissions Team, Children's and Joint Commissioning
Services Department, Hartlepool Borough Council, Hartlepool
CETL (Centre of Excellence for Teaching & Learning), Brierton
Lane, Hartlepool, TS25 4AF, Telephone: 01429 523765
E-mail: admissionsteam@hartlepool.gov.uk

