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| Assessor | Print Name: Amanda Baines | | | Head Teacher | Print Name: Amanda Baines | | | | Equipment or Plant No. | N/A | | |
| Signed: *Amanda Baines* | | | Signed: *Amanda Baines* | | | |
| Persons Affected Individuals or Groups | | | Staff, children, visitors, contractors, parents & members of the public attending school | | | | | | | | | |
|  | |  | | | Original Risk Assessment | | |  | | Revised Risk Assessment with Further Control Measures | | |
| **Hazards / Consequences** | | **Existing Control Measures** | | | **L** | **S** | **R** | **Further Control Measures Required** | | **Modified** | | |
| **L** | **S** | **R** |
| **Legal Issues relating to policy and procedure** | | All staff and pupils are briefed on safety measures.  The Head Teacher informs parents that Stanley will be present on the school’s premises. Parents are informed of the activities that Stanley will be involved in.  The Head Teacher obtains consent from parents for pupils to be in proximity with, or to handle Stanley.  Parents and visitors are informed if they are likely to come into contact with Stanley, e.g. at a school performance.  Insurance provider is aware of Stanley’s purpose on site and provides appropriate insurance for staff, pupils, visitors and the general public.  The Head Teacher has overall responsibility for Stanley with the support of delegated named members of staff. These staff will be trained in working with Stanley, in the Autumn Term, once Stanley is fully trained. | | | **1** | **4** | **L** |  | | **1** | **4** | **L** |
| **Dogs Welfare** | | The Head Teacher ensures that the Stanley has adequate and frequent toilet breaks and any waste is appropriately disposed of.  Stanley has access to fresh, clean water at all times. The Head Teacher has responsibility for feeding and caring for the dog; however, this can be delegated to any of the named member of staff above.  Stanley is regularly checked by a vet and is fully inoculated. Stanley receives monthly flea treatments and worm treatment every 3 months. He is also, where possible, kept away from other animals and wild rodents on site.  Stanley does not come into school if he is unwell and if he becomes unwell while at school the Head Teacher will take him home.  Stanley has access to a cool and quiet place where he can be left undisturbed.  Stanley’s welfare is considered as a priority when planning the activities that he will participate in.  Pupils leave Stanley alone when instructed by their teachers.  If an activity risks Stanley’s welfare, the activity is stopped immediately.  Stanley is given opportunities to exercise and move around independently in a secure area, e.g. the Head Teacher’s office. The site will be secured, and Stanley will ***always*** be on a lead when pupils are in the vicinity.  Noise is kept to a minimum during the activities that Stanley is participating in, e.g. if Stanley is participating in a school performance, the audience is instructed not to clap until she has left the stage.  Before any activity is carried out, the Head Teacher or responsible staff member ensures everyone participating understands how to treat and behave around Stanley e.g. not using flash photography, not shouting or clapping and not running around.  Stanley will not participate in potentially distressing activities. The Head Teacher will ensure Stanley is not over-stimulated, as this can lead to potentially dangerous behaviour.  The school complies with the Animal Welfare Act 2006. | | | **2** | **3** | **L** |  | | **2** | **3** | **L** |
| **Site Security** | | The school’s caretaker ensures that the site is secure and that precautions are in place to limit the chance of Stanley getting loose.  Stanley is ***always*** kept on a lead when he is not in his bed or in a secure location, e.g. in the Head Teacher’s office.  The Head Teacher ensures that all appropriate doors are closed when Stanley is participating in an activity, e.g. in the school hall. | | | **1** | **4** | **L** |  | | **1** | **4** | **L** |
| **Evacuation Procedure** | | The school’s lockdown and emergency evacuation procedures are reviewed on a regular basis and include provisions for Stanley during an emergency situation.  It is the Head Teacher or one of the named members of staff’s responsibility to ensure Stanley’s safety during an emergency situation. | | | **3** | **3** | **M** |  | | **3** | **3** | **M** |
| **Disobedience and dangerous behaviour** | | The handler is competent to react to and control any dangerous behaviour.  Pupils are not expected to handle Stanley unless parental permission has been received, they feel confident and safe (including being given time to bond) and have received suitable training/instruction.  Stanley’s obedience is ensured as far as reasonably possible; however, staff, pupils, visitors and parents understand that animals can be unpredictable.  The Head Teacher ensures that a plan is in place for Stanley if he is unable to carry out an activity, e.g. if he is stressed and participating in the activity would cause further distress or could lead to dangerous behaviour.  If Stanley is not behaving appropriately during an activity, e.g. it is barking excessively or running away, the Head Teacher will remove Stanley and a contingency plan implemented i.e. if Stanley is participating in a school performance, but is nervous about going onto the stage, the Head Teacher uses a toy dog instead. | | | **3** | **3** | **M** |  | | **3** | **3** | **M** |
| **Hygiene** | | Stanley is suitably toilet trained. The designated area for him to defecate is situated away from pupils and staff. A cleaning process is in place if he urinates or defecates inside the building or in an area where pupils have access.  Stanley will not be allowed in the dining area during mealtimes and will not access the kitchen at any time. Only the Head Teacher or one of the named members of staff can feed Stanley.  All faeces are immediately picked up by the handler, using a suitable bag, and disposed of into a clinical waste bin. The handler immediately washes their hands with sufficient soap and water after picking up faeces. Hand sanitiser is provided for anyone who touches Stanley.  Any soiled bedding is immediately disposed of in sealed clinical waste bags and placed into a clinical waste bin.  The Head Teacher takes Stanley’s bedding home regularly to wash it.  Any pupils, staff and visitors who touch Stanley are advised to wash their hands afterwards, and sufficient hand washing facilities are provided throughout the school. Anyone with an exposed wounds will be advised not to touch Stanley. | | | **3** | **3** | **M** |  | | **3** | **3** | **M** |
| **Incidents/Accidents** | | Stanley is well trained and is used to coming into close contact with people. Stanley has been trained not to pull on the lead or jump up at people.  Pupils, staff and visitors around Stanley are closely supervised. Stanley is prohibited from roaming freely around the school and will be on a lead at all times.  Pupils, staff and visitors are advised not to put their face close to Stanley’s.  Pupils, staff and visitors are only permitted to stroke Stanley during allocated times.  Stanley has a ‘safe’ place to go where he can get away from people. | | | **3** | **3** | **M** |  | | **3** | **4** | **M** |
| **Allergies** | | Pupils and staff known to have allergies to animals have restricted access to Stanley. All parents have been made aware that Stanley is on site and have been asked to inform the school of any associated allergies.  All pupils, staff and visitors are advised not to touch their face after touching Stanley and are advised to wash their hands thoroughly.  The Head Teacher will establish whether parents have allergies to dogs, and activities where parents may come into contact with the dog, e.g. at a school performance, are amended as necessary. | | | **2** | **4** | **M** |  | | **2** | **4** | **M** |
| **Fear and/or phobia of dogs** | | Stanley will be kept away from any pupil, staff or visitor with a fear or phobia to dogs.  Stanley is prohibited from roaming freely around the school and will be on a lead at all times.  During busy times, such as breaks, Stanley is kept in his ‘safe’ place (Head Teachers office) away from any commotion. | | | **3** | **4** | **M** |  | | **3** | **4** | **M** |
| **Stanley snatching food** | | Pupils reminded not to approach Stanley with food as this is a desirable reward to him  Key staff to work with specialist dog trainer  Stanley to be kept away from areas containing food | | | 2 | 3 | **L** |  | | 2 | 3 | **L** |

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| **Risk Assessment Notes:**  If there is a suspected outbreak in school, reviews should be considered in case high risk individuals will need to be removed from the risk. This may mean working in a restricted area or asking the individual who is at higher risk to work from home. |
| The normal duties of consultation on health and safety matters still apply during the pandemic. Section 2(6) HSWA states:  “It shall be the duty of every employer to consult any such representatives with a view to the making and maintenance of arrangements which will enable him and his employees to co- operate effectively in promoting and developing measures to ensure the health and safety at work of the employees, and in checking the effectiveness of such measures.” |

**Rating: Low = 1 – 6, Medium = 8 – 15, High = over 15**

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| **Risk Assessment Matrix (Probability and Likelihood Scales)** | | | | | | | |
|  | | **Likelihood Rating** | | | | | |
|  |  | **1** | **2** | **3** | **4** | **5** | **6** |
| **Severity**  **Rating** | **Description** | Very Unlikely | Unlikely | May happen | Likely | Very likely | Certain or imminent |
| **1** | Delay only |  |  |  |  |  |  |
| **2** | Minor injury, minor damage |  | **LOW** |  |  |  |  |
| **3** | Lost time injury, illness, major damage |  |  |  |  |  |  |
| **4** | Major injury, disabling illness, major damage |  |  | **MEDIUM** |  |  |  |
| **5** | Single fatality, or permanent total disability |  |  |  |  |  |  |
| **6** | Multiple fatalities |  |  |  |  | **HIGH** |  |